

Credit Transfer Request

Use this form to request courses taken at Duke University while enrolled in the undergraduate Public Policy major be applied to a Master of Public Policy degree. Please note: transferred courses cannot be used for another Duke degree, should be graduate level ("500" or above), and student must have received a "B" or better in the course.

Name

Date

Duke Unique ID

In the space below, please list courses previously taken at Duke that you request to be transferred to your MPP degree. Up to 5 courses may be transferred per semester; other restrictions may apply depending on your prior academic program and your new academic program. No more than 24 credit hours taken as an undergraduate can count toward your graduate degree.

Term	Subject	Number	Title (Include topic if appropriate)	Grade	Credits to Transfer

I hereby certify that the credits listed above will not be used for any other Duke degree. I understand that if I am participating in the MPP 4+ I program, that the transfer of credit will not occur until after the completion of the semester and verification of course requirements is completed.

Student Signature

Approval Signatures:

Director of Graduate Studies (DGS) or Director of Student Services (DSS) of MPP Program.

Note: Your signature indicates your approval to accept these credits for the student's MPP degree.

DGS or DSS signature